**ED 432: PACE Seminar**  
**Course Syllabus**  
**Fall, 2011**

**Location:** Online  
**Meeting Times:** Tuesdays 6-8pm PST, Wednesdays 5-7pm PST

**Instructor:** Dr. Brandon Sternod  
**Office:** SPH 104  
**Phone:** 208-792-2487  
**Email:** bmsternod@lcsc.edu  
**Office Hours:** Tue 1:30-4:15, Wed 10:30-11:45, Thu 1:30-2:45, or by appointment

**Course Description:** This seminar provides opportunities for PACE candidates to investigate and share techniques for the development of a personal folio evidencing their abilities to meet State of Idaho Content Area Standards in their chosen teaching field, to begin preparation of their professional portfolios, and to make arrangements for their internship experience under the direction and guidance of a Division of Education faculty supervisor. Pre-requisite: Admission to the PACE Teacher Education Program or permission of the instructor.


**Required Technology:** This seminar utilized the Internet and Web-based conferencing software. Each candidate needs an LCMail account, high-speed Internet access, a browser such as Explorer or Firefox, a web camera, headphones, and microphone. Ability to connect successfully should be tested either while enrolled in ED 453, Media and Technology, or by arranging a test session with Division of Education technicians. Online assistance is available at [http://education.lcsc.edu/tech](http://education.lcsc.edu/tech). The login username is “lcstudent” and the password is “helpme.” Students should read the information at this site about video conferencing using MegaMeeting before this seminar begins.

**Course Objectives:** This course will provide opportunities for teacher candidates to acquire and/or refine the knowledge, skills, and dispositions needed to accomplish the following:

- Develop and/or refine their classroom management skills through individual and shared reflection
- Select, create, and assemble appropriate evidence for use in their portfolios
- Complete preliminary preparations for internship by locating an intern site, identifying a qualified OSTE, and gaining permission to intern at that site.

**Course Details:** As a seminar-style course, the expectation for consistent, fully engaged participation may be higher than classes you have taken in the past. This is no accident. As professional educators in the field, you will be responsible for making decisions and taking action independently and will be relied upon by parents and administrators to be there for
your students day-in and day-out. There is no room in our profession for excuses or for passing the buck. Therefore, participation and attendance in this seminar is mandatory.

Seminar meetings will be held every-other week during the semester (see course schedule for more details). In addition to regular content presented and discussion led by the instructor, students will have ample opportunities to discuss educational issues of personal interest. For instance, each candidate will be tasked with presenting a topic based on a chapter from the text and leading a discussion on that topic. While discussion leaders will be expected to explicitly discuss the chapter they have been assigned, additional independent research and preparation will also be required.

**Course Requirements:**

<table>
<thead>
<tr>
<th>Required Performances</th>
<th>Assessments</th>
<th>LCSC Professional Standard Met</th>
</tr>
</thead>
</table>
| 1. Participate in all class session, making a positive contribution by critically engaging in discussion of seminar topics  
2. Develop and classroom management philosophy and plan for implementation | 1. Attendance and Participation Checklist  
2. Classroom Management Philosophy Rubric | *Dedicated Professional (DP):* commitment to the profession of education, fostering relationships with colleagues, parents, and agencies in the larger community to support student learning and well-being  
*Reflective Professional (RP):* Continually evaluates effects of his or her choices on others (students, parents, other professional educators) and actively pursues opportunities to grow as a professional |
| 3. Create a demographic report concerning the school/district in which you wish to teach  
4. Present a chapter/topic to your seminar classmates and lead a discussion of said topic  
5. Prepare a folio, based on state content standards, that illustrates your knowledge of the content and readiness to teach to the standards | 3. Demographic Report Rubric  
4. Discussion Leaders Rubric  
5. Content Knowledge Folio Rubric | *Knowledgeable Professional (KP):* Demonstrates knowledge of how students learn, both individually and in groups, and how instruction facilitates such learning; understands schools as organizations within larger, community, state, and national contexts  
*Educational Facilitator (EF):* Utilizes a variety of instructional strategies and resources to engage students in meaningful environments |

**Evaluation and Grading:** Successful completion of the required performances above and the results of their corresponding assessments will determine your level of achievement in this class. Commensurate with the professionalism expected of beginning and veteran teachers alike, teacher candidates are expected to turn in all assignments on time. Failure to do so will result in a drop of one letter grade for each day the assignment is overdue. If any assignment is past due after 3 days, it will not be accepted and will earn zero points.

Similarly, because attendance and participation are mandatory, absence and/or tardiness, unless otherwise arranged with the instructor, are unacceptable and will result in the loss in attendance/participation points. Each tardy in excess of 10 minutes will result in
a 50% loss of points for the class session in question, while each absence will result in a full loss of points. Three or more unexcused absences and/or five or more unexcused tardies will result in the loss of ALL attendance/participation points.

Overall achievement in the course will be measured by the culmination of points associated with each of the above performances. All performances and the total points possible for each are listed below along followed by the grading scale:

1. Participation and Attendance 105 points (7 classes X 15)
2. Demographic Report 95 points
3. Classroom Management Philosophy 100 points
4. Discussion Leader Presentation 100 points
5. Content Knowledge Folio 100 points

Total Points Possible: 500

A=500-465  A-=464-450  B+=449-435  B=434-400

*Please note that in order to successfully complete this course, one must earn at least a “B,” or 400 points out of the 500 points possible.

Policy Concerning Cell Phone and Computer Usage During Class: Silence all phones while class is in session and refrain from texting, checking emails, playing games, etc. When using your computer to participate in class, also refrain from non-class related activities as a courtesy to your instructor and classmates.

Plagiarism: Plagiarism, or, the attempt to submit work or ideas as if they were your own (intentional or otherwise), will result in an immediate failing grade in the class and possible expulsion from the LCSC Secondary Education Program as determined by the Secondary Education Planning Team. Rule of thumb: cite your sources!

Adaptations: If you need course adaptations or accommodations because of a diagnosed disability, please notify the instructor within the first two weeks of class. See the syllabus addendum for more details.

Final Note: The instructor reserves the right to modify the syllabus and course schedule at any point during the course of the semester. All students will be notified if such changes occur.
Syllabus Addendum

Consumer Information

In 2008, the federal government required all post-secondary institutions offering federal financial aid programs to provide key data to both prospective and current students. To comply with this requirement, Lewis-Clark State College has developed a consumer information page, which may be accessed at http://www.lcsc.edu/studentconsumerinformation/

Disability Accommodations

Students requiring special accommodations or course adaptations due to a disability and/or a health-related issue should consult their course instructors and the LCSC Student Counseling Center immediately (RCH 111, 792-2211). Official documentation may be required in order to provide an accommodation and/or adaptation.

Student Rights and Responsibilities

Students have the responsibility for knowing their program requirements, course requirements, and other information associated with their enrollment at LCSC. Students should review the LCSC General Catalog (http://www.lcsc.edu/catalog/) and the LCSC Student Handbook (available at http://www.lcsc.edu/studentservices/contactus.htm) for more information.

Accidents/Student Insurance

Students participating in LCSC classes normally must look to their personal health insurance policy (Student Health Insurance Plan or comparable private coverage) should an accident occur. In the event of an accident, please seek medical help, if necessary, and report the incident to LCSC Security (792-2226). Fieldtrips or other special student activities may also require students to submit a signed participation waiver (forms can be obtained from the supporting Division Office).

Enrollment Verification/Attendance

Students who are not actively pursuing their classes may have to repay part or all of their financial aid awards depending upon the circumstances.

Academic Dishonesty

Academic dishonesty, which includes cheating and plagiarism, is not tolerated at LCSC. Individual faculty members will impose their own policies and sanctions regarding academic dishonesty. Students who are accused of being academically dishonest may be referred to the Dean of Student Services for official disciplinary action.

Illegal File Sharing

Students using LCSC’s computers and/or computer network must comply with the college’s appropriate use policies and are prohibited from illegally downloading or sharing data files of any kind. Specific information about the college’s technology policies and its protocols for combating illegal file sharing may be found on the Dean of Student Services’ web page (http://www.lcsc.edu/studentservices/).

Diversity Vision Statement

Regardless of race, color, age, sex, religion, national origin, disability, veteran status, or sexual orientation, you will be treated and respected as a human being. http://www.lcsc.edu/culturaldiversity/